

# ISC | COMMUNITY DISASTER RECOVERY TIPS

## As we prepare for what's predicted to be a busy hurricane season,

we at Integrated Solutions Consulting wanted to share twenty disaster recovery actions your community can take before and after a storm. These actions are supported by our expertise and over 25 years of helping communities not only maximize Federal disaster assistance funding but also spearhead community disaster recovery success and rebuild a resilient future.



Download Our  
**FREE**  
Hurricane Toolkits

## 20 Important Actions for Community Disaster Recovery Success

### ► Phase 1 - Before the Storm

1. Prepare disaster-specific cost codes to document expenditures.
2. Create administrative cost procedures to ensure FEMA reimbursement.
3. Establish pre-disaster contracts for debris removal and monitoring.
4. Establish governance procedures to make important disaster recovery decisions.

### ► Phase 2 - Landfall

1. Gather all your policies such as insurance, pay policy, contractor and vendor contracts, and procurement policy and upload into the FEMA Grants portal.
2. Document donated/volunteered resources to offset local share.
3. Ensure all emergency contracts are properly procured per C.F.R. §§ 200.317 – 200.326.
4. Thoroughly track debris removal activities to expedite funding.

### ► Phase 3 - Assessing Damages

1. Activate disaster recovery operations immediately.
2. Thoroughly document all disaster related damages.
3. Systematically organize your disaster documentation.
4. Make use of Unmanned Aerial Vehicles (UAVs or Drones) to assess and document damages.

### ► Phase 4 - Managing Disaster Assistance Funding & Community Recovery

1. Understand the pros and cons of FEMA's Grant Portal.
2. Utilize disaster grant management software to track and manage disaster assistance funds.
3. Engage the whole community and unite community stakeholders throughout the disaster recovery process.
4. Identify a Champion to lead the community's disaster recovery efforts.

### ► Phase 5 - Disaster Recovery Closeout

1. Ensure that all supporting and backup documentation for disaster assistance grant funding is well organized.
2. Use a cloud-based knowledge/content management system to store all supporting and backup documentation in an electronic format.
3. Promote and celebrate the community's disaster recovery progress.
4. Sustain community resiliency for future generations by memorializing the event.

Contact **ISC** today to learn more.



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